

School Improvement Plan through



BUILDING AND SCHOOL IMPROVEMENT PLAN CHECKLIST

School:

Date:

Your building SDM plan should contain:

- | | |
|--|--|
| <p>✓ Shared Decision Making Team Mission Statement</p> | <p>✓ Communication plan (PTA newsletter, posting minutes, etc.)</p> |
| <p>✓ Operational Principles</p> | <p>✓ Previous year successes, challenges, concerns and how data was gathered</p> |
| <p>✓ Changes in basic school plan, if any</p> | <p>✓ Identification of building SDM's self-assessment tool used in the spring of each year</p> |
| <p>✓ List of meeting dates and times for the current school year</p> | <p>✓ Team Roster indicating stakeholder group represented, dates and term of signature</p> |

WILLIAMSVILLE SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT IMPLEMENTATION PLAN

In this document you will not write separate Action Plans or Staff Development Action Plans since they are now embedded in the new format. It is crucial for state reporting that you place an asterisk () in front of all Professional Development Activities.*

Remember to Include:

- ✓ School name and current year
- ✓ SMART goals, from data teams and character development goal.
- ✓ Implementation Plan
- ✓ Professional Development Plans to reach the goal marked with an * and included under “Antecedents of Excellence” section. Marking with an asterisk is essential for reporting to the state about professional development activities.

SHARED DECISION MAKING TEAM ASSESSMENT

Team:

Date:

This assessment is intended as a tool and can be completed any time during the year to reflect on your teams functioning, progress and/or success. We encourage you to use this tool in June. Rate each item as a strong (5) or a weak (1) area for your team. You may complete this assessment individually and then discuss your answers as a TEAM.

		5	4	3	2	1
1.	Our SDM Team has established a process insuring that our School Improvement Plan is focused on strengthening student achievement and character development/wellness.					
2.	Operational Principles guide our meetings.					
3.	Our team has agreed on procedures for holding efficient and effective meetings.					
4.	All SDM members have equal opportunities to share creative, innovative ideas.					
5.	Each member of our team takes responsibility for doing his/her fair share of work.					
6.	We communicate SDM plans and progress with all stakeholder groups.					
7.	We collaborate with the entire school community to meet our SDM goals/plans.					
8.	We celebrate and publicize our SDM success.					
9.	Our team is most proud of:					
10.	One way that we could improve:					

WILLIAMSVILLE SHARED DECISION MAKING SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN ROSTER									
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School:

Year:

Stakeholder Group

Name

Dates of Term

Signature

[illegible]